



website: www.cochinport.gov.in

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SECTION-I

1. NOTICE INVITING TENDER

Tender No.:F1/T-3/CCTV-36-W.ISLAND/2025/M

Dated : 17.11.2025

1. Electronic Tenders (e-Tenders) on **percentage basis** is invited by Cochin Port Authority in Single Stage Two Cover bidding procedure [Technical Bid and Financial Bid], by the Chief Mechanical Engineer, Cochin Port Authority, Willingdon Island, Cochin-682009, from Proprietorship/ Individual/ Limited company/ LLP meeting the Minimum Qualification Criteria specified below for the work of **“Supply, installation, testing and commissioning of 36 nos. of IP CCTV surveillance systems at various locations of Cochin Port Authority including 2 years guarantee and 5 years comprehensive CAMC thereafter”**

For submitting the e-tender, the prospective bidders willing to participate in this tender shall fulfill the Minimum Qualification Criteria and agree to the Terms and Conditions mentioned in the Tender Document. Tender timeline is available in the BID INFORMATION SHEET given in the Tender Document.

2. Minimum Qualification Criteria (MQC):

The tenderer must fulfill the following Minimum Qualification Criteria to prove the techno-commercial competence and submit the documents in support thereof:

2.1 Experience:

- a) The Tenderer should be either an Original Equipment Manufacturer (OEM) or an Authorized Dealer/ System Integrator of IP CCTV Security cameras. The Authorised Dealer/System integrator should meet MQC. In the case of Authorized Dealer, valid dealership certificate shall be furnished along with the Technical Bid.
- b) The Tenderer should have the experience of successfully carried out **similar works of value as mentioned below, excluding GST**, during the last 7 years as on **31/10/2025** to Government Departments/ Reputed Private organizations.
 - (i) Three similar completed works each costing not less than **Rs.60,07,537/- (OR)**
 - (ii) Two similar completed works each costing not less than **Rs.75,09,421/- (OR)**
 - (iii) One similar completed work costing not less than **Rs.1,20,15,073/-.**

“Similar work(s)” means “Supply, installation, testing and commissioning of IP based CCTV surveillance systems”.

2.1 Financial Turnover: Average Annual Financial Turnover of the tenderer during the last three financial years, ending **31/03/2025** (viz. 2022-23, 2023-24 and 2024-25) shall not be less than **Rs.45,05,653/-**

2.2 Either the Bidder or OEM shall have own/authorized service centre in South India. The address of the Authorized service centre shall be furnished in the Bid.

2.3 The CCTV cameras offered shall be STQC-ER compliant as per Meity Guidelines and copy of the STQC approval certificate shall be furnished along with the Bid.

2.4 The OEM of the offered VMS **should have full membership of ONVIF and this information should be available in the ONVIF website for verification.**

2.5 The Bidder shall submit valid authorized MAF certificate issued by the OEM in the attached format (Annexure-D), with Tender Reference Number, for the major items viz. CCTV cameras and VMS, along with Bid.

3 The tenderer should submit the following documents along with the technical bid to prove the MQC:

3.1 Satisfactory Clients'/Owners' Certificate or documentary proof shall be submitted in support of the Assignments/ Works performed and claimed by the Tenderer / Partners, in Annexure-4(a)/4(b) to fulfill the Eligibility Criteria for Qualification..

3.2 The experience certificate of Works executed in private sectors/organisations shall be considered for qualification, only on submission of TDS certificate along with Work Order and Completion Certificate.

3.3 A statement duly certified by the Chartered Accountant (Format as per Annexure 5) showing the Average Annual Financial Turnover during the last three financial years and Annual Accounts duly certified by a Chartered Accountant shall be submitted along with the tender. **Chartered Accountant is to provide their UDIN (Unique Document Identification Number) while certification with QR code if available.**

3.4 Enhancement factors as per table given below will be used for the costs of works executed for bringing the financial figures to a common base value in respect of the works completed in past years.

Year before	Multiplying factor
One year [2024]	1.07
Two years [2023]	1.14
Three years[2022]	1.21
Four years [2021]	1.28
Five years [2020]	1.35
Six years [2019]	1.42

4 The entire installation should be under guarantee for 2 years. All the CCTV cameras, VMS, Server, Racks, Network switches, POE switches, SFP switch, UPS, P2P link, HDD, High End work station, professional display & PTZ joy stick controller shall be covered under OEM warranty for 5 years. **The Bidder shall submit valid authorized MAF certificate issued by the OEM in the attached**

format (Annexure-D), with Tender Reference Number, for the major items viz. CCTV cameras and VMS, along with Bid.

5 The tenderer shall visit the site and assess the present network & cameras and new requirements before submitting the bid for the CCTV Surveillance system at CoPA and it will be construed that the tenderer has estimated his cost accordingly and the Port Authority will be in no way responsible for the lack of such knowledge and also consequences thereof to the tenderer.

6 Other Eligibility Considerations:

Even though the tenderers meet the above qualifying criteria, they are subject to be disqualified if they have (i) made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or (ii) record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.. In this regard the firm should submit a declaration that they have no record of poor performance, at the time of submitting the tender.

7 BID INFORMATION SHEET

A	Bid No.	No.F1/T- 3/CCTV-36-W.ISLAND/2025/M
B	Tender E-Publication Date	17.11.2025
C	Name Of Work	Supply, installation, testing and commissioning of 36 nos. of IP CCTV surveillance systems at various locations of Cochin Port Authority including 2 years guarantee and 5 years comprehensive CAMC thereafter
D	Brief Scope Of Work	Supply, installation, testing & commissioning of IP based CCTV surveillance system(Bullet / PTZ cameras-STQC approved) at various locations including providing new VMS and Server compatible to both the new CCTV cameras that are proposed to be provided in this tender and the old existing CCTV cameras already available at CoPA premises.
E	Type Of Bidding System	e-Tender through e-Tendering portal <u>www.tenderwizard.com/COPT</u>
F	Type Of Tender	Single stage 2 cover system with EMD
G	Language Of Tender And All Correspondences	English
H	Download Period Of Tender Documents	FROM 17.11.2025 TO 09.12.2025 2.30 PM
I	Date, Time & Venue Of Pre-Bid Meeting	Pre-bid meeting will be held in the CME's office of CoPA on 25.11.2025 11.00 AM , through Video Conference to answer clarifications, if any, on the bid document and the link will be shared to the bidders on their request.
J	Online Bid-Submission Deadline Date	09.12.2025 3.00 PM
K	Techno- Commercial Bid Opening	09.12.2025 3.30 PM in e-tender portal , at the Office of the Chief Mechanical Engineer, 1st Floor, New Administrative Building, Cochin Port Authority, Cochin After the deadline for submission of tenders, only technical

		submission will be opened on the due date of tender opening. Only tenders that are responsive to the mandatory requirements in the technical evaluation shall have their financial submission opened.
L	Price Bid Opening	Date and time will be informed later to the eligible bidders. The price shall be fixed. The currency in which the prices shall be quoted shall be: Indian Rupees (INR) Prices quoted shall be net excluding GST
M	Estimated Amount Put To Tender	Rs.1,50,18,840/- excluding GST (Rupees One Crore Fifty Lakh Eighteen Thousand Eight Hundred Forty only) for the entire work including Comprehensive CAMC for 5 years after 2 years guarantee period.
N	Cost of Bid Document (Exemption Given As Per Cl. No.17 Below)	Rs.2360/- including 18 % GST. The cost of bid document and shall be furnished in the form of Demand Draft/ Banker's Cheque drawn in favour of the FA & CAO, CoPA or through RTGS/ NEFT mode.
O	Earnest Money Deposit (Exemption Given As Per Cl. No.17 Below)	Rs.3,00,380/- (Rupees Three Lakh Three Hundred Eighty only) shall be furnished either in the form of Insurance Surety Bond or through account payee Demand Draft, Banker's Cheque or an irrevocable Bank Guarantee drawn in favour of Financial Adviser & Chief Accounts Officer, CoPA, enforceable/ encashable at Kochi, from any Commercial Banks or online payment (State Bank of India, Cochin Port Authority Branch, IFSCCode:SBIN0006367, Account No.41401802288), in an acceptable form safeguarding the interest purchaser's interest in all respects. The bid security shall be valid for a period of 45 days beyond the final bid validity period.
P	Contract Period	The CCTV surveillance systems shall be commissioned within 90 Days from the date of LOA
Q	Validity Of Tender	Bid shall remain valid for a period of 120 days from the date of Tender opening.
R	Contact Details Of e-tender portal	e-Tender Help Desk No.080-40482000 / 9746118529 / 9605557738
S	Name, Designation, Address And Other Details (For Submission Of Tender)	The Chief Mechanical Engineer, Cochin Port Authority, 1st floor, New Administrative Building, Willingdon Island, Kochi-682 009 Tel. 0484-2666639, 2582300, 2582352 Email: cme@cochinport.gov.in ; dycmeele@cochinport.gov.in

8 The Scope of the work of this tender includes the Supply installation, testing & and commissioning of IP based CCTV surveillance system, involving Bullet type/ PTZ cameras at various designated locations, compatible to the existing CCTV system. The Tenderer shall provide VMS system and Server compatible to both the new CCTV cameras that are proposed to

be provided in this tender and the old existing CCTV cameras already available at CoPA premises. Detailed Scope of Work is given in Section-IV, Technical Specifications.

- 9 Cochin Port Authority will not be held responsible for any technical snag or network failure during online bidding. It is the bidder's responsibility to comply with the system requirement, i.e. hardware, software and internet connectivity, at bidder's premises to access the e-tender Portal.
- 10 Under any circumstances, Cochin Port Authority shall not be liable to the Bidders for any direct/indirect loss or damages incurred by them, arising out of incorrect use of the e-tender Portal or internet connectivity failures. The bidders are requested to watch the e-tender Portal/ CoPA website/CPPP Website viz. www.tenderwizard.com/COPT/www.cochinport.gov.in/www.eprocure.gov.in for Addendums / Amendments/ Errata / Replies to the queries of the bidder etc., if any, issued by the Employer, and upload a copy of the Tender Document and Amendments / Corrigendum duly signed on all the pages by the Authorised signatory with Company seal affixed.
- 11 Tender documents can be downloaded from the e-Tendering portal www.tenderwizard.com/COPT on the dates specified in Table above by making online requisition. Bid document will also be available in Cochin Port website (www.cochinport.gov.in) as well as Govt. tender website, www.eprocure.gov.in, which can be downloaded for submission. **The cost of bid document and EMD shall be furnished on or before the due date and time for Submission of bid. Non submission of original financial document towards cost of tender document and EMD will make the tender liable for rejection, and such tenders would not be evaluated further.**
- 12 **The bidders need to obtain the one time User ID & password for log-in to in e-Tendering system from the service provider KEONICS by paying registration amount by online Payment using Credit/Debit Card/Net banking or DD in favour of “KSEDCL, Bangalore”.**
- 13 The intending bidder must have valid Class-II or III digital signature certificate to submit the bid. For further details and to obtain the digital signature, please contact e-Tender Help Desk No.080-40482000 / 9746118529 / 9605557738.
- 14 Tenders shall be submitted “**online**” strictly in accordance with the Instructions to Tenderers and Terms & Conditions given in the tender document.
- 15 The bidder is responsible to download Addenda/ Amendments/ Errata/ Replies to the queries of the bidders etc., if any, issued by the Employer, from the website before submission of the bid. **Any shortfall in uploading the said Addenda/ Amendments/ Errata/ Replies to the queries of Tenderer etc. duly signed along with the downloaded documents while uploading the Tender will render the Tender incomplete and such incomplete Tender Documents may be rejected by the employer and would not be evaluated.**
- 16 All Bids are to be submitted **online only in the website www.tenderwizard.com/COPT**. No Bids shall be accepted off-line (Hard copy).Bank details of Cochin Port Authority are as follows: State Bank of India, Cochin Port Authority Branch, IFSC Code: SBIN0006367, Account No.41401802288.
- 17 Exemption from the payment of Cost of Tender Document and EMD shall be given to Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by the Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department. The tenderers shall furnish a copy of the NSIC / MSME / UAM certificates for the exemption of EMD/Cost of TD along with the Technical bid. Such Certificates should mention the QR code of such registration. The scanned copy of Exemption Certificate duly notarized shall be uploaded in the e-Tender Portal. If the

Registration Certificate does not pertain to the Category of ‘similar Works’ mentioned above, the Tender will be rejected.

- 18 Format for Self-Certification under Preference to “MAKE IN INDIA” Policy CERTIFICATE as per Annexure – 17 - In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 and No.P45021/2/2017-PP (BE-II) dt. 04.06.2020 as amended from time to time along with clarifications/amendments and other references as issued from time to time, the Contractor has to certify that they are meeting the requirement of Minimum Local Content in goods/services/ works to be supplied by local supplier as per declaration. (Class-I Supplier (50%) or Class-II Supplier (20%) or Non-Local Supplier (Less than 20%)
- 19 The bidder should not have been blacklisted or debarred by any Central / State Government /Agency of Central / State Government / Public Sector Undertaking / Regulatory Authority of India at the time of submission of this bid. In this regard the firm should submit a declaration that they have not been blacklisted or debarred by any Central /State Government/ Agency of Central / State Government/ Public Sector Undertaking/Regulatory Authority of India at the time of submission of bid **Annexure-9**
- 20 **The bidders have to execute an “Integrity Pact”(IP) as per the format enclosed in the tender document and also available in the CoPA’s website www.cochinport.gov.in. The Tenderer should sign and upload the “Integrity Pact” duly signed, in techno-commercial bid. Bids not accompanied by a duly signed “Pre-Contract Integrity Pact” shall be liable for rejection.**
- 21 The Independent External Monitors (IEM) for Cochin Port are as follows:
 - 1) Shri. Harishwar Dayal, IDSE (Rtd.)
H-2, Lawyer Colony, Bypass Road,
Agra-282005 (UP)
Mobile No:9412095786 Email: dayalagra@gmail.com
 - 2) Shri. Deepak Chaturvedi, ITS (Retd)
Flat No.1, Sanchar Vihar,
C-58/4, Sector-62, Uttar Pradesh, Noida-201301
Mobile No:9930408711
Email ID :chaturvedideep@rediffmail.com
- 22 The undersigned reserves the right to reject/cancel/postpone/annul the tenders at any stage of the tender without assigning any reason thereof, which will be binding on all bidders.
- 23 This tender notice shall form part of the tender document and are to be signed and uploaded along with the technical bid.

Sd/-

**CHIEF MECHANICAL ENGINEER
COCHIN PORT AUTHORITY**